

Hong Kong Senior Government Officers Association

29th September 2021

Dear Members,

The 61st Annual General Meeting (AGM) and the Extraordinary General Meeting (EGM)

The Council has decided to hold the 61th AGM and the EGM on **Thursday, 21 October 2021**, at the **Fook Yuen Seafood Restaurant**, 1/F, Houston Centre, 63 Mody Road, Tsim Sha Tsui, Hong Kong. (香港尖沙咀麼地道 63 號好時中心 1 樓馥苑海鮮酒家).

2. Enclosed please find the Formal Notice with the Agenda of the meetings and Nomination Form for election of Council Members. May I urge members to show your support to the Association by attending the AGM/EGM and to vote for the people whom you think best to serve HKSGOA. **The Nomination Form is to be returned to the HKSGOA Office not later than 5:00 p.m. on 14 October 2021.**

3. The reception for the AGM/EGM will start at 6 pm. Members of the Council and Candidates running for the new term will present to answer questions, receive comments, share experience, and refresh fraternity. Please be reminded that only valid members are eligible to attend the AGM/EGM. New applications for membership and reinstatement of membership will not be entertained at the AGM/EGM.

4. Chinese dinner, at HK\$400 per head, will be served immediately after the AGM/EGM. Only 36 persons can be accommodated, and you are therefore advised to obtain your tickets as early as possible by sending the return slip below together with your crossed cheque to the HKSGOA Office, or to contact the undersigned or any Council Member for reserving ticket.

5. I would like to invite members to take part in the Association affairs actively. Those who are willing and able, please come forward and serve HKSGOA. It can only be what you make it to be.

Yours sincerely,



(LEE Fong-chung)
Chairman

Encl. (Nomination Form and Agenda of AGM/EGM)

Return Slip

The Treasurer, HKSGOA.
Rm. 328, 3/F, East Wing,
Central Government Offices, Tamar, H.K.
(Tel.: 2522 4267 Fax: 2523 3319)

Enclosed please find a crossed cheque of HK\$_____, payable to 'Hong Kong Senior Government Officers Association', for the payment of the dinner for ____ person(s) to be held after the AGM on Thursday, 21 October 2021, at the **Fook Yuen Seafood Restaurant**, 1/F, Houston Centre, 63 Mody Road, Tsim Sha Tsui, Hong Kong.

Membership No. _____ Signature _____

Date _____ Name _____

Hong Kong Senior Government Officers Association

The 61st Annual General Meeting (AGM)

NOTICE IS HEREBY GIVEN THAT the 61st Annual General Meeting of the Hong Kong Senior Government Officers Association will be held on **21 October 2021 (Thursday)** at 6:45 p.m. at the **Fook Yuen Seafood Restaurant**, 1/F, Houston Centre, 63 Mody Road, Tsim Sha Tsui, Hong Kong. (香港尖沙咀麼地道 63 號好時中心 1 樓馥苑海鮮酒家)

The following items will be discussed at the AGM:

Agenda for the AGM

1. Chairman's opening remarks.
2. To adopt the minutes of the 60th AGM.
3. To receive the Annual Report of the Council for the year 2020/2021.
4. To receive the Statement of Accounts and Balance Sheet and the Hon. Auditor's Report for the year ending 31 March, 2021.
5. To elect members of the Council for the year 2021/2022.
6. To elect Dr. CHENG Wo-wing as Treasurer for the year 2021/22 proposed by the Council as per Rule 10C of the Constitution.
7. To appoint Hon. Auditor for the year 2021/2022.
8. To appoint Hon. Legal Adviser for the year 2021/22.
9. To appoint Hon. Advisers for the year 2021/22.
10. To appoint Hon. President of the HKSGOA.
11. To appoint the Chairman of Retired Civil Servants Branch for the year 2021/22.
12. Any other business.

By order of the Council,



(LEE Fong-chung)

Chairman

29th September, 2021

Hong Kong Senior Government Officers Association

Nomination Form 2021-22

Section A (To be completed by Nominator)

I hereby nominate Mr/Ms/Dr/Ir _____ a member of this Association for election to the Council for the session 2021-22. I consider him/her a suitable candidate for the following reasons:

(Please continue overleaf if the space provided below is insufficient)

Signed

Date

Name in Block Letters

Section B (To be completed by Seconder)

I second the nomination in Section A above

Signed

Date

Name in Block Letters

Section C (To be completed by Nominee)

I confirm that I am a member of this Association and that I am prepared, if elected, to serve on the Council for the session 2021/2022.

I understand that the officers of the Association (i.e. the Chairman, the Senior Vice-Chairman, the Vice-Chairmen, the Secretary, the Assistant Secretary and the Treasurer) will be elected from amongst the members of the Council, in accordance with Rule 34 of the Constitution of the Association.

Signed

Date

Name in Block Letters

N.B. This form, when completed, should be returned to the Secretary of the Hong Kong Senior Government Officers Association, Rm. 328, 3/F, Central Government Offices, East Wing, Tamar, H.K., at or before 5:00 p.m. on 14 October 2021 (Thursday).

Hong Kong Senior Government Officers Association

29th September 2021

Dear Members,

Extraordinary General Meeting (EGM)

NOTICE IS HEREBY GIVEN THAT an Extraordinary General Meeting of Hong Kong Senior Government Officers Association will be held on **21st October, 2021 (Thursday)** at 6:30 p.m. at the **Fook Yuen Seafood Restaurant**, 1/F, Houston Centre, 63 Mody Road, Tsim Sha Tsui, Hong Kong. The following items will be discussed during the EGM:

It is proposed that the following clauses with the said wordings are to be *added/amended* to the Rules:

Original Text:

10C. All such associate members shall pay an annual subscription of \$20 and shall enjoy all the rights and privileges of membership except that all associate members shall have no right of voting at any meetings of the Association or to be elected a member of the Council. Provided however that such an associate member may be elected a Secretary, an Assistant Secretary or Treasurer of the Association or, subject to Rule 41A(3), to membership of the Board of Advisers by members of the Association in a General Meeting for such term or terms as may be prescribed by a resolution of such meeting and provided also that no associate member may be elected Chairman, Senior Vice-Chairman or Vice-Chairman of the Association. An associate member becoming an officer of the association shall have the right to vote only at Council Meetings.

Proposed Text:

10C. All such associate members shall pay an annual subscription of \$20 *or a one-off payment of \$400 for Life Associate Membership* and shall enjoy all the rights and privileges of membership except that all associate members shall have no right of voting at any meetings of the Association or to be elected a member of the Council. Provided however that such an associate member may be elected a Secretary, an Assistant Secretary or Treasurer of the Association or, subject to Rule 41A(3), to membership of the Board of Advisers by members of the Association in a General Meeting for such term or terms as may be prescribed by a resolution of such meeting and provided also that no associate member may be elected Chairman, Senior Vice-Chairman or Vice-Chairman of the Association. An associate member becoming an officer of the association *or becoming the Chairman of the Retired Civil Servants Branch* shall have the right to vote only at Council Meetings. *All such associate members shall be eligible for joining and for service on the Retired Civil Servants Branch.*

Original Text:

24(1) There shall be a Council consisting of not less than seven nor more than nineteen members, who shall be elected in the manner prescribed in Rule 25, provided that not more than three such members shall be of the same Government department or of the same grade or of the same profession. Provided further that notwithstanding the aforesaid restrictions, the Immediate Past Chairman shall, ex officio, be a voting member of the Council.

Proposed Text:

24(1) There shall be a Council consisting of not less than seven nor more than nineteen members, who shall be elected in the manner prescribed in Rule 25, provided that not more than three such members shall be of the same Government department or of the same grade or of the same profession. Provided further that notwithstanding the aforesaid restrictions, the Immediate Past Chairman and *the Chairman of the Retired Civil Servants Branch* shall, ex officio, be *voting members* of the Council.

Additional Text:

28(3) *Retired Civil Servants Branch, Hong Kong Senior Government Officers Association (香港高級公務員協會退休公務員分會)*

(a) *The Council shall form a Retired Civil Servants Branch under the Association to deal with matters related to retired civil servants as the Council may deem necessary and may delegate authority to the Branch.*

(b) *The objects of the Branch shall be: -*

(i) *To represent the interests of Branch members in the Branch in the General Meeting or Council; on all issues related to retired civil servants;*

(ii) *To represent the interests of Branch members in dealing with the Hong Kong SAR Government; on issues related to retired civil servants, such as pension and related retirement benefits of the Branch members;*

(iii) *To promote the general welfare of Branch members in the Branch, such as the provision of social and recreational activities to the Branch members.*

(c) *Membership is open to all members of the Association who are (i) retired*

from the Civil Services on account of age or ill health. All retired life members and life associate members of the Association will automatically become members of the retired Branch, without any joining fee. For other retired civil servants who are not life members or life associate members of the Association, they are required to register with the Branch with a payment of membership fee either a one-off of \$400 or an annual fee of \$20.

(d) The Branch shall hold an annual general meeting once a year within the period from September to December. The annual general meeting of the Branch shall be held at such place and time as the Branch Executive Committee may decide. All members of the Branch are entitled to be present at the general meeting. The quorum for all general meetings shall be one-tenth of, or not less than 8 of the members of the Branch, whichever is the less. With the exception of (i) matters regarding amalgamation with other trade unions and (ii) matters for which requisite votes are prescribed by the Trade Unions Ordinance or by the rules of the Union, all decisions of the General Meeting shall be valid if they are made with the majority support of all voting members present constituting a quorum. Except for the arrangements of holding an annual general meeting of the Branch provided in clause 28(3), the provisions on arranging an annual general meetings by the Association shall apply to the Branch.

(e) The businesses of the Branch Annual General Meeting shall be:

- (i) To present reports from the Executive Committee;*
- (ii) To consult members' view on issues referred by the Executive Committee;*
- (iii) To plan any activities of the Branch and report to members.*

(f) The governance of the Branch and the conduct of its affairs shall be vested in its Executive Committee. The Executive Committee of the Branch shall be formed by members of the Branch composing with not less than 5 committee members, namely 1 Chairman, 1 Vice-chairman, 1 Secretary, 1 Treasurer and at least 1 committee members.

(g) The Chairman shall be nominated by the Council while other members of the Executive Committee shall be nominated by the Chairman with prior agreement of the Council. The appointment of Executive Committee of the

Branch shall be approved by secret ballot of voting members at the General Meeting of the Association. If any post of the Executive Committee is vacated, it should be filled according to the provisions of clause 28(3)(h). The term of office of the members of the Executive Committee is 1 year and they shall be eligible for re-appointment.

(h) The Executive Committee shall meet at least once every six month(s). Over one-half of the total number of members of the Executive Committee shall form a quorum. With the exception of (i) amalgamation with other trade unions, and (ii) matters for which requisite votes are prescribed by the Trade Union Ordinance or by the rules of the Union, all decisions of the Executive Committee shall be valid if they are made with the majority support of members of the Executive Committee present and shall be properly recorded.

(i) The Executive Committee shall act in accordance with the objects of the Branch and the Association as well as the resolutions of the General Meeting and the Executive Committee. The Executive Committee shall conduct its businesses under the control of the Council, brief the Council of its businesses and submit its work plan for approval of the Council as the Council may deem necessary. The Officers of the Council shall have the right to attend the general meetings and meeting of Executive Committee of the Branch. The Executive Committee shall be accountable to members of both the Branch and the Association.

(j) The Branch shall be bound by the constitution of the Association to contribute to the Association's funds. The provisions on financial and administration of the Association shall apply to the Branch while disciplinary arrangements to the Council shall apply to the Executive Committee of the Branch.

(k) The Branch may seek funding from the Association for routine operating expenses. The amount of cash to be held by the Branch shall be capped at \$10,000. If the Executive Committee would like to raise fund for the Branch, prior approval of the Council shall be required. The treasurer of the Council shall be responsible for the budget and annual statement of accounts of the Branch. The budget and annual statement of accounts of the Association.

(l) The Branch may be dissolved by the Council or through a resolution of a general meeting of the Association. All the surplus assets and funds remaining after the satisfaction of the debts and liabilities shall be transferred to the Association.

Original Text:

41 (1) Two auditors, who need not be members of the Association shall be appointed at the annual general meeting.

Proposed Text:

41 (1) *One or two* auditors, who need not be members of the Association shall be appointed at the annual general meeting.

Your participation in the EGM would be highly appreciated.

By order of the Council

A handwritten signature in black ink, appearing to be 'LF' with a long horizontal stroke extending to the right.

(LEE Fong-chung)
Chairman